

DIOCESAN SYNOD OF WESTERN NEWFOUNDLAND

Date: _____ **Parish:** _____ **Cong:** _____

1. What is the nature of the proposed renovation? (Describe in detail and include sketches where appropriate)

2. Will the renovation involve changes to heating, electrical, plumbing, or ventilation systems? If so, please indicate in detail.

If the renovation involves changes to the electrical system, please comment on size and adequacy of present system.

3. Why is this project necessary?

4. What will the project cost? (Please provide detailed estimates and indicate source)

5. Have the necessary permits and permissions been obtained? If not, please indicate why

6. How do you plan to finance the project?

7. What financial resources are presently available?

8. Is adequate insurance in place?

9. Is there other pertinent information that might be helpful to the committee?

Date

Rector

Parish Council Co-Chair

Parish Council Secretary

NOTE: A copy of the pertinent resolution of Vestry and Parish Council must be attached.